

INVITATION TO TENDER/EXPRESSION OF INTEREST NATIONAL PRIMARY HEALTH CARE DEVELOPMENT AGENCY

(1) INTRODUCTION

The National Primary Health Care Development Agency (NPHCDA), a Federal Government Agency under the Federal Ministry of Health, is in the process of procuring Polyvalent Meningitis Vaccine (ACYW135), Devices and Reagents in preparation to rapidly respond to possible outbreak of the disease and as well as procuring other goods and services necessary for Cold Store facilities and management of Health Commodities.

This is in furtherance of the government's commitment to redress the challenge of the unacceptably high mortality rates in Nigeria due to tractable Meningitis Bacteria. The Agency in keeping with the Health Agenda for Change of the present administration is accelerating the implementation of Universal Health Coverage (UHC) through Primary Health Care (PHC) Programme.

Therefore, in compliance with the Public Procurement Act 2007 as regards procurement of goods, works and services, NPHCDA hereby invites interested and qualified bidders for the procurement of the under listed:

(2) PROJECT DESCRIPTION

S/N	Projects /Item Description	Lot No.
1	Supply of Polyvalent Meningitis Vaccine (ACYW135)	NPHCDA/2017/32
2	Supply of Syringes	NPHCDA/2017/33
3	Printing of Agency's Materials	NPHCDA/2017/34
4	Supply of 300KVA Sound Proof Generator Set to NSCS Abuja	NPHCDA/2017/35
5	Expression of Interest (EOI) for Clearing and Forwarding of Vaccines, Devices and Health Commodity Items from Air and Sea Ports	NPHCDA/2017/36

(3) ELIGIBILITY REQUIREMENTS:

Interested and competent Contractors, Suppliers and Service Providers/Consultants wishing to carry out any of the Projects listed above are requested to submit the following documents:

(A) Mandatory/Responsive Requirements:

- (i) Receipt of Non Refundable Ten Thousand Naira (N10,000) processing fee, Except Lot 36 (Expression of Interest (photocopy)
- (ii) Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including forms C02 and C07;
- (iii) Evidence of current Tax Clearance Certificate for the last Three (3) years ending December 2017;
- (iv) Evidence of current Certificate of Compliance by the National Pension Commission (PENCOM) in line with the Pension Reform Act, 2014 (as amended);
- (v) Evidence of current Certificate of Compliance by the Industrial Training Fund (ITF) in line with the amended Industrial Training Fund Act, 2011;
- (vi) Evidence of current Certificate of Compliance with the Employees Compensation Act which requires that all Employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF);
- (vii) Evidence of registration on the National Database of Contractors, Consultants and Service Providers with the Bureau of Public Procurement (BPP);
- (viii) A sworn affidavit stating that none of the Directors has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter; and
- (ix) A sworn affidavit disclosing whether or not any officer of NPHCDA or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.

(B) EVALUATION REQUIREMENTS:

Bids that fulfil all of the requirements listed in 3A above shall further be subjected to Technical Evaluation based on the under-listed requirements and only bids that were adjudged to be technically competent and meet the minimum qualifying score will be qualified for participation at the financial tender stage:

- (i) Evidence of financial capability supported with Bank Statement and Commitment from a reputable bank;

- (ii) Detailed Company's profile with Curriculum Vitae of key Officers/Professional Personnel including photocopies of relevant Professional/Technical Certificates/Qualifications;
- (iii) Unabridged Company's Audited Annual Report for the immediate past Three (3) years, 2014, 2015, 2016;
- (iv) Verifiable evidence (Photocopies of Letters of Award and Completion Certificates) of successful completion of similar jobs done in the last Three (3) years;
- (v) Evidence of manufacturers Authorization for Accredited
- (vi) Representative/ Dealership in Nigeria for Lot (1-3);
- (vii) Any other document as may be specified in the Bidding Document; and
- (viii) Evidence of current Registration with Pharmacists Council of Nigeria Lot (32-34);
- (ix) Evidence of current Premises Registration with Pharmacists Council of Nigeria Lot (1-3);
- (x) Evidence of product Registration with NAFDAC
- (xi) Evidence of WHO Prequalification and PQS number
- (xii) Evidence of Registration with relevant regulatory bodies such as the Council for the Regulation of Freight Forwarding in Nigeria (CRFFN)
- (xii) Evidence of Nigerian Custom License Agents Registration

(4) COLLECTION OF BID DOCUMENTS

All interested bidders should collect bid documents from Procurement Unit of National Primary Health Care Development Agency, Annex Office, No. 2 UKE Street Off Ahmadu Bello Way Garki, Abuja upon presentation of receipt of a non-refundable fee of Ten Thousand Naira (N10,000.00) only. Please go to any commercial Bank and ask of their Real-Time Deposit System Unit (RTDS) and pay the Tender Fee in favour of National Primary Health Care Development Agency. Bring the print out together with the copies of the Bank Teller with stamp of the Bank on it to the Central Pay Office (CPO) of the Agency's Headquarter at Plot

681/682 Port-Harcourt Crescent, Off Gimbiya Street, Area 11 Garki, Abuja to collect receipt which would be used to obtain bid document at Procurement Unit.

(5) SUBMISSION OF EXPRESSION OF INTEREST (EoI)

Interested firms shall submit one (1) original and (1) copy of their Expression of Interest (EoI) document with the Project Title and Lot Number, Name of company, address, and valid contact phone number behind the envelop and addressed to; The Executive Director/CEO, National Primary Health Care Development Agency, Plot 681/682 Port-Harcourt crescent, off Gimbiya Street, Area 11, Abuja.

All EoI Documents should be dropped in the tender box provided at the NPHCDA Procurement Unit, Annex Office Complex No. 2 Uke Street, off Ahmadu Bello Way Garki-Abuja **not later than 12:00noon on Monday 18th December, 2017.**

(6) SUBMISSION OF BID DOCUMENTS

The completed Technical and Financial Bids should be in Two (2) separate sealed envelopes clearly marked "Technical" and "Financial and both envelopes sealed in a third envelope marked with the Appropriate Project Title and relevant Lot Number, Name of company, address, and valid contact phone number behind the Three (3) envelops and addressed to; The Executive Director/CEO, National Primary Health Care Development Agency, Plot 681/682 Port-Harcourt crescent, off Gimbiya Street, Area 11, Abuja.

All completed sealed bids should be submitted in the tender box provided at the **NPHCDA Procurement Unit Annex Office Complex No. 2 Uke Street, off Ahmadu Bello Way, Garki-Abuja before the closing date for submission on Monday, 15th January, 2018. While submission on the 15th January, 2018 before closing hour of 12:00noon should be made at NPHCDA Headquarters Plot 681/682 Port-Harcourt Crescent off Gimbiya Street Garki Area 11 Abuja.**

Closing date and time of submission of documents is 12noon on Monday, 15th January, 2018. Late Submission will not be Accepted under any circumstances.

Note: Bidders should ensure that they properly complete the Tender submission checklist with the Tender Office in the procurement unit.

(7) OPENING OF TENDER

Opening of bids shall commence immediately after closing of submission at **12:00noon on Monday, 15th January, 2018.** at the NPHCDA Headquarter Office, Plot 681/682 Port-Harcourt Crescent off Gimbiya Street Garki Area 11 Abuja. All Bidders and/or representatives, Relevant Professional Bodies and NGO's are invited to witness the public opening exercise accordingly.

IMPORTANT INFORMATION

- (1) Companies should submit their Financial Bids in both soft and hard copies.
- (2) Ownership of all companies that respond to this Advert may be verified.
- (3) Companies with poor record of performance at NPHCDA need not apply.
- (4) NPHCDA reserves the right to reject any document it considers to be of doubtful authenticity for any reason.
- (5) The Evaluation of the received documents shall be strictly based on requirements as specified in the requirements above and in the Bidding Document.
- (6) This notice shall not be construed to be a commitment on the part of the agency to award any form of contract to any respondent nor shall it entitle any organisation to claim any indemnity from the Agency.

Signed:

NPHCDA Management